



# BEHAVIOR POLICY

## Main Goal:

Apply the regulation to help improve the school's performance.

## Why do we need the behavior policy?

- Contribute to the achievement of the vision of the United Arab Emirates.
- Meet requirements of the School Inspection Framework in terms of behavior.
- Reinforce the value of positivity within the school environment.
- Achieve the requirements of the society in creating a conscious generation of its future responsibilities towards local and global issues.

## CONDUCT MARKS

**60 marks is minimum expected conduct mark:** and gives students the opportunity to compensate for marks lost throughout the term. Students are eligible for good conduct marks either by demonstrating outstanding behavior or by avoiding the repetition of violations and committing to positive behavior.

- If the student's behavior level drops below 60 marks at the end of the semester, their certificate is withheld.
- Conduct carries an overall weight of 100 marks calculated per term to reflect the sum of overall positive and/or outstanding behavior.

**80 marks of positive behavior:** All students are expected to get it at the beginning of each term. These are deducted accordingly under the following categories:

- Low-impact first degree violations: 4 marks are deducted per violation.
- Medium-impact violations of the second degree: 8 marks are deducted per violation.
- High-impact third degree violations: 12 marks are deducted per violation.
- Very high-impact, fourth degree violations: 20 marks are deducted per violation.

### 20 marks of outstanding behavior:

- These marks are awarded based on the following criteria that assess learners' personal qualities:
- Personal Development.
- Appreciation of the values of Islam and respect the identity, heritage and culture of the UAE and the cultures of the world.

Low-impact, first degree violations (4 marks each)	#	Description
	1.1	Lateness to the morning assembly or non-participation in it without an acceptable excuse.
	1.2	Hair extensions for boys and bizarre haircuts for boys and girls
	1.3	Violating the dress code by not wearing the school/sport uniform appropriately and/or not maintaining its cleanliness.
	1.4	Forgetting school books and/or supplies.
	1.5	Failure to follow the rules of positive behavior inside and outside the class.
	1.6	Sleeping during class without justification or permission. (After confirming the health status of the learner).
	1.7	Eating during class and morning assembly without justification or permission. (After confirming the health status of the learner).
	1.8	Failure to submit homework in time.
	1.9	Misuse of electronic devices such as tablets and other devices during class.
	1.10	All that is similar to these violations according to the discretion of the Educational Committee.
	1.11	In case a student loses 10 marks from first-degree violations, the social worker shall conduct a case study and follow up the case as recommended by the educational committee.

Medium-impact, second degree violations (8 marks each)	#	Description
	2.1	Repetition of first degree violations.
	2.2	Missing lessons before/after weekends, mid-week holiday and before end-of-term exams.
	2.3	Entering and leaving the class without asking for permission.
	2.4	Encouraging violence, such as fights & bullying.
	2.5	Attending what would violate public morals or public order in the school and the values and customs of the community such as imitating the opposite sex in clothing and appearance, hairstyles, the use of cosmetics etc.
	2.6	Writing on walls and damaging school buses and/or property.
	2.7	In possession of a cell phone and misusing social media applications.
	2.8	Verbal abuse of school staff, students and/or guests. Smoking inside the school.
	2.9	Refusing to cooperate in inspection processes and/or to hand over prohibited materials.
	2.10	All that is similar to these violations according to the discretion of the Educational Committee.
	2.11	In case a student loses 20 marks from second-degree violations, the social worker shall conduct a case study and follow up the case as recommended by the educational committee.

High-impact, third degree violations (12 marks each)	#	Description
	3.1	Repeating one of the second degree violations.
	3.2	Plagiarizing others' work such as homework. Copying other students' work without giving credit.
	3.3	Leaving the school without permission and/or sneaking out. This is considered an absence.
	3.4	Bringing, possessing, displaying and/or promoting unauthorized paper, media or electronic materials, contrary to values, morals, public order, etc.
	3.5	Defamation and/or abuse of school staff and students on social media applications.
	3.6	Possessing knives and/or similar weapons in the school. Bullying of all kinds.
	3.7	Assault on others in the school that is intended to physically harm and/or disregard of the safety of others. (physical assault)
	3.8	Damage and/or theft of school property or covering up of the same.
	3.9	Disrespecting other religions, Sexual harassment inside the school.
	3.10	Tampering, damage and/or vandalism of school buses and hurting road users.
	3.11	Driving recklessly on or around the school campus without following safety and security instructions.
	3.12	Possessing, creating and circulating photos of school staff and students without their permission.
	3.13	All that is similar to these violations according to the discretion of the Educational Committee.

Very high-impact, fourth degree violations (20 marks each)	#	Description
	4.1	Repeating one of the third degree violations.
	4.2	Insult of monotheistic religions or causing sectarian strife or sedition in the school.
	4.3	Possession and/or use of fireworks.
	4.4	Illegal or unethical usage of any social media applications.
	4.5	Sexual assault inside school, school buses or during activities.
	4.6	Physical abuse resulting in injury to colleagues or school staff.
	4.7	Leaking or participating in leaking exam questions in any way.
	4.8	Ignition of fires inside the school campus.
	4.9	Pre-planned theft.
	4.10	Impersonate others in school transactions or falsify school documents.
	4.11	Abuse of political, religious and social symbols in the country.
	4.12	Possession, procurement, promotion or abuse of drugs within the school, or attending school under the influence.
	4.13	Broadcasting or promoting extremist, takfirist or atheistic ideas and beliefs against the political and social systems of society.
	4.14	All that is similar to these violations according to the discretion of the Educational Committee.

## PROCEDURES TO DEAL WITH VIOLATIONS

Degree	First time	First repetition	Second repetition	Third repetition
First Degree Low Impact (4 marks each)	<ul style="list-style-type: none"> <li>Verbal warning</li> </ul>	<ul style="list-style-type: none"> <li>Open a case file for documentation.</li> <li>Inform the parents in writing.</li> </ul>	<ul style="list-style-type: none"> <li>Deduct half a mark</li> <li>Call parents for a meeting</li> <li>First written warning to the student.</li> <li>Acknowledgment signature by the parents.</li> </ul>	<ul style="list-style-type: none"> <li>Call parents for a meeting.</li> <li>Issue a final warning for the student and parent in case of non-response to the first.</li> <li>Deduct marks.</li> <li>Start a case study by the social worker.</li> <li>Make a strategic plan to avoid violations.</li> <li>Take the case to the next level.</li> </ul>
Second Degree Medium Impact (8 marks each)	<ul style="list-style-type: none"> <li>Issue a first warning to the student.</li> <li>Start a case study by the social worker.</li> <li>Call parents for a meeting to put the behavior modification plan into action.</li> <li>Monitor student behavior and sign him/her for behavior management sessions.</li> <li>Deduct half a mark.</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the student for 1-2 days and give him/her in-school assignments.</li> <li>Refer the child to the behavior management committee.</li> <li>Issue another warning to the student and parent.</li> <li>Employ behavior management strategies.</li> <li>Deduct a full mark.</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the student for 1-2 days and give him/her in-school assignments.</li> <li>Issue a final warning to the student and parent in case of non-response to the first.</li> <li>Meet with the Educational Committee.</li> <li>Ensure the student and parent sign the form expressing the school interest in non-renewal of registration for the next year.</li> </ul>	<ul style="list-style-type: none"> <li>Transfer the student to another class.</li> <li>Start a case study by the guidance counselor to be referred to the Educational Committee for implementation of behavior management procedures.</li> <li>Register the violation as third degree.</li> </ul>
Third Level High Impact (12 marks each)	<ul style="list-style-type: none"> <li>Call for an urgent meeting of the Educational Committee.</li> <li>Call the parent for a meeting to sign acknowledgment of the decision made.</li> <li>Deduct marks.</li> <li>Suspend the student from classes inside the school.</li> <li>Guide and counsel the student for no more than 3 weeks.</li> <li>Follow up and report progress made in student behavior.</li> </ul>	<ul style="list-style-type: none"> <li>Refer the case to the Educational Committee to take the decision of suspension.</li> <li>Suspend the student from school until investigations are complete.</li> <li>Refer the student to a professional facility for behavior management for a period of 1 - 2 weeks.</li> <li>Deduct marks.</li> <li>Call the parent to sign the form expressing the school interest in non-renewal of registration for the next year.</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the student as per the decision of the Educational Committee.</li> <li>Ask the parent to transfer the student to another school.</li> <li>Transfer the student to another school upon cooperation of the parent and the Private Schools office.</li> </ul>	<ul style="list-style-type: none"> <li>Register the violation as fourth degree as decided by the Educational Committee.</li> <li>Suspension from all government schools as decided by the concerned authorities.</li> <li>Refer the student to behavior modification facilities.</li> <li>Decide on the student re-registration in cooperation with concerned authorities.</li> </ul>
Fourth Degree Very High Impact (20 marks each)	<ul style="list-style-type: none"> <li>Fail the student in conduct.</li> <li>Call the parent for an immediate meeting.</li> <li>Take immediate action in cooperation with the concerned authorities.</li> <li>Hold a decision-making meeting for the Educational Committee and inform the counselor of their decision.</li> <li>Suspend the student from school until investigations are complete.</li> <li>Hold the student and parent responsible for damages - if any.</li> <li>Refer the student to a rehabilitation facility.</li> <li>Withdraw the student from school and hold his/her education until treatment is complete in case all support strategies have failed.</li> <li>Also, refer the student to a behavior modification facility.</li> <li>Suspend the student permanently in case all support strategies have failed.</li> </ul>			